

## Hillsdale Free Public Library

**Board of Trustees**

**October 19, 2015**

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*In attendance were: Barbara Braun, Douglas Frank, Marie Hanlon, Warren Harris, Robert Heyliger, Joanne Miano, Allen Saslowsky, Kathleen Scordato, Barbara Wertheim*

*Also present: David Franz, Director of the Library, Chris Looes, Council Liaison*

*Excused: none*

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Ms. Braun, President, called to order a meeting of the Trustees of the Free Public Library of Hillsdale, Bergen County, New Jersey. Notice of this meeting was transmitted to the newspaper of record, filed with the Borough Clerk, and posted on the Library's website and bulletin board, in accordance with the Open Public Meeting's Law.

The meeting was called to order at 7:32 PM. The Board reviewed the September minutes. One typo was suggested for correction. Mr. Frank made a motion to accept the September minutes, Ms. Wertheim seconded. Unanimous vote of approval.

Public invited to speak: No one was present.

President's Report: Ms. Braun asked if any trustees would be available to be present at the Halloween event on Saturday, October 24. The Library was invited to participate. Mr. Franz stated that the library was contributing a DVD for the public movie. The title was covered by the license held by the Library. No one was available.

Ms. Braun reminded the Board that the intended increases for library staff had not yet been put into effect for 2015. The Board had waited in deference to ongoing Borough negotiations. Those are still not resolved. The library employees do not participate in Borough unions, nor do they necessarily receive the equivalent in benefits. Ms. Braun volunteered to study the differences and provide an assessment in the future. The increases were approved as part of the 2015 budget. The Board discussed whether or not a second vote was required. Mr. Franz sought approval by the Board to put the increases through which would be retroactive to January 1. Motion made by Mr. Frank, Second by Mr. Heyliger: The Board unanimously gave their approval.

Ms. Braun described the misbehavior by middle-school students at the library on October 15. The police were dispatched twice that afternoon and they gave warning. Students were loud, riding their bikes and skateboarding on the patio. One child verbally harassed an adult as she was leaving the library. Mr. Franz described other incidents of misbehavior that occurred on October 1. Students were throwing cardboard and packaging material that was being readied for recycling. Other behaviors include pushing, shoving, running, and yelling while inside and outside the library. It has been more of a regular problem this year than in the past.

The Board directed Mr. Franz to install appropriate signs for the patio area. Additional video cameras for the outside should be installed to discourage misuse or abuse of library property.

Treasurer's Report: Mr. Frank: All is in order. Expenses are in line with budget projections.

Director's Report: Mr. Franz discussed the process of finding a candidate to fill the vacancy left by Laura Leonard's resignation. Ms. Leonard is leaving to become the Director of the Wyckoff Public Library. Mr. Franz is promoting Kathryn Ennist to Librarian, as she has indicated her desire to pursue her MLS degree which is a requirement of the position. Mr. Franz requested that the Board consider tuition reimbursement as part of her offer. This is permitted in the personnel manual and precedent was set when Ms. Greenwald was encouraged to obtain her MLS. Mr. Franz suggested 50% reimbursement which was included in the 2016 draft budget. Mr. Frank made a motion to accept the recommendation providing Ms. Ennist continues employment for 2 years after graduation. Second: Ms. Wertheim. Unanimously approved.

Mr. Franz presented a draft of the 2016 Budget. He discussed the basic changes. The charge for flood insurance was discussed. The current deductible is \$2,000. The Board requested information regarding a change in rate in exchange for a higher deductible.

*The Friends:* No one was present.

New Business: No new business.

The next Library Board meeting will be on November 9, 2015. Ms. Hanlon moved to adjourn the meeting, Mr. Harris seconded. The meeting officially adjourned at 8:40 PM.

Respectfully submitted,  
David J. Franz  
Library Director